

Finance, Planning and Economic Development Policy and Scrutiny Committee Work Programme 2023/24

ROUND 1 7th June 2023		
Agenda item	Purpose	Responsible Cabinet Member and Executive Director
Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities.	Councillor Geoff Barraclough, Cabinet Member for Planning and Economic Development Debbie Jackson, Executive Director for Growth, Planning and Housing
Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities. This update will include an 'in-focus' paper on the launch of the responsible procurement strategy.	Councillor David Boothroyd, Cabinet Member for Finance and Council Reform Gerald Almeroth, Executive Director for Finance and Resources
Meanwhile Activations Programme formerly Pop-Up Programme	To receive an overview of the success of the first two stages of the programme that have now been completed. As well as a look at the third phase which is set to commence.	Councillor Geoff Barraclough, Cabinet Member for Planning and Economic Development Debbie Jackson, Executive Director for Growth, Planning and Housing
Work programme	To review the work programme considering recent events and discussions.	n/a – Francis Dwan, Policy and Scrutiny Advisor

ROUND 2 20th July 2023		
Agenda item	Purpose	Responsible Cabinet Member and Executive Director
Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities.	Councillor Geoff Barraclough, Cabinet Member for Planning and Economic Development Debbie Jackson, Executive Director for Growth, Planning and Housing
Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities.	Councillor David Boothroyd, Cabinet Member for Finance and Council Reform Gerald Almeroth, Executive Director for Finance and Resources

Discussion Item – Budget Scrutiny Task Group	To review the impact of the Budget Scrutiny Task Group in February 2023 and how this can be improved.	Discussion piece led by Cllr Paul Fisher – Chair of the Budget Scrutiny Task Group
Participatory Budgeting	To review proposals to adopt participatory budgeting and involving communities in decision making on how money is spent.	Councillor David Boothroyd, Cabinet Member for Finance and Council Reform Gerald Almeroth, Executive Director for Finance and Resources
Work programme	To review the work programme considering recent events and discussions.	n/a – Francis Dwan, Policy and Scrutiny Advisor

ROUND 3 26th September 2023		
Agenda item	Purpose	Responsible Cabinet Member and Executive Director
Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities.	Councillor Geoff Barraclough, Cabinet Member for Planning and Economic Development Debbie Jackson, Executive Director for Growth, Planning and Housing
Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities.	Councillor David Boothroyd, Cabinet Member for Finance and Council Reform Gerald Almeroth, Executive Director for Finance and Resources
Oxford Street Programme	To review the Oxford Street Programme and proposals for its future following publication of the business case and further information on the Programme's costs.	Councillor Geoff Barraclough, Cabinet Member for Planning and Economic Development Bernie Flaherty, Deputy Chief Executive Westminster City Council
Work programme	To review the work programme considering recent events and discussions.	n/a – Francis Dwan, Policy and Scrutiny Advisor

ROUND 4 12th December 2023		
Agenda item	Purpose	Responsible Cabinet Member and Executive Director

Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities.	Councillor Geoff Barraclough, Cabinet Member for Planning and Economic Development Debbie Jackson, Executive Director for Growth, Planning and Housing
Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities.	Councillor David Boothroyd, Cabinet Member for Finance and Council Reform Gerald Almeroth, Executive Director for Finance and Resources
Lessons learnt from insourcing	To review lessons learnt from insourcing, using contact centres as a case study, twelve months on from them being brought back in-house.	Councillor David Boothroyd, Cabinet Member for Finance and Council Reform Gerald Almeroth, Executive Director for Finance and Resources
Economic Development Plan	To review proposals for the Economic Development Plan.	Councillor Geoff Barraclough, Cabinet Member for Planning and Economic Development Debbie Jackson, Executive Director for Growth, Planning and Housing
Work programme	To review the work programme considering recent events and discussions.	n/a – Francis Dwan, Policy and Scrutiny Advisor

ROUND 5 4th March 2024		
Agenda item	Purpose	Responsible Cabinet Member and Executive Director
Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities.	Councillor Geoff Barraclough, Cabinet Member for Planning and Economic Development Debbie Jackson, Executive Director for Growth, Planning and Housing
Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities.	Councillor David Boothroyd, Cabinet Member for Finance and Council Reform Gerald Almeroth, Executive Director for Finance and Resources
Place-Shaping Schemes	To review place-shaping schemes of note in Westminster.	Councillor Geoff Barraclough, Cabinet Member for Planning and Economic Development

		Debbie Jackson, Executive Director for Growth, Planning and Housing
Planning Policy Changes and City Plan Review	To review proposed changes to planning policy and how this ties in with the City Plan review.	Councillor Geoff Barraclough, Cabinet Member for Planning and Economic Development Pedro Wrobel, Executive Director of Innovation and Change Debbie Jackson, Executive Director for Growth, Planning and Housing
Work programme	To review the work programme considering recent events and discussions.	n/a – Francis Dwan, Policy and Scrutiny Advisor

ROUND 6 2nd May 2024		
Agenda item	Purpose	Responsible Cabinet Member and Executive Director
Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities.	Councillor Geoff Barraclough, Cabinet Member for Planning and Economic Development Debbie Jackson, Executive Director for Growth, Planning and Housing
Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities.	Councillor David Boothroyd, Cabinet Member for Finance and Council Reform Gerald Almeroth, Executive Director for Finance and Resources
Westminster Employment Services	To review the outputs of the Westminster employment services.	Councillor Geoff Barraclough, Cabinet Member for Planning and Economic Development Debbie Jackson, Executive Director for Growth, Planning and Housing
Corporate Property Portfolio	To receive a report on the Corporate Property Portfolio with regards either the operational estate or the commercial investment property portfolio.	Councillor David Boothroyd, Cabinet Member for Finance and Council Reform Gerald Almeroth, Executive Director for Finance and Resources
Work programme	To review the work programme considering recent events and discussions.	n/a – Francis Dwan, Policy and Scrutiny Advisor

Unallocated Items

(N.B these will be considered as substitutes, should the situation merit it. They can also be used for consideration by the Committee, though other options not listed may also be presented or considered):

Westminster Works 2024	To review the Westminster Works Programme.
IT disaggregation	To review the ongoing process of disaggregation of IT services from shared-service and review the costs/savings realised.
Planning Obligations and Affordable Housing SPD	To review planning obligations and the affordable housing SPD before the decision is taken in July 2023.
Council Tax Collection	To review the Westminster's rate of council tax collection, what efforts are in place to improve it and to support vulnerable residents.
Understanding major planning applications fall is being addressed – efficiency savings	To review the Council's efforts in attracting appropriate infrastructure investment in the form of major planning applications following a lull in the volume of applications.
Preserving world heritage status	To review the Council's efforts to sustain Westminster's world heritage status.
Review of Westminster Investment Service	To review the Westminster Investment Service.
Evening and Night-Time Economy	To review the Council's work on facilitating Westminster's night-time economy whilst ensuring safety and respect to both visitors and residents.
Working with BIDs	To receive an overview of BIDs in Westminster. To better understand how they work, their processes and how the Council interacts with them. The Committee could receive a case-study of a joint working scheme with a BID, to review how the Council might work better with the BIDs.
London Living Wage and Third-Party Contracts	To review the progress made in implementing the Council becoming a Living Wage accredited organisation in respect of its employees and suppliers and the impacts arising from this.